
Lottie Lanterns Meeting Minutes

January 9, 2020

Call to order

A meeting of Lottie Lanterns was held at Lottie Schmidt Elementary in the library on January 9, 2020 from 3:45-4:50 p.m.

Mrs. Berglund provided an agenda (see attached)

Krystalynn Campbell provided a Lottie Lanterns newsletter, Dave's Pizza Buffet flyer, Lottie's Got Talent participation form, and Teacher Appreciation Week sign up form (see attached). These are all in their rough draft form.

Mandy Estes provided fundraising notes (see attached)

Announcements (Presented here in order of agenda provided at start of the meeting. Please note this is not the exact order the items were discussed at the meeting)

1. Introductions:

- Presider: Anne Berglund
- Vice-Presider:
- Treasurers: Anita Mills and Lauren VanPeteghem
- Fundraiser Coordinator: Mandy Estes
- Communication: Krystalynn Campbell
- Secretary: Lisa Macomber
- Teacher Representatives: alternating (attending today's meeting were Mrs. Walquist, Mrs. Roberts, Mrs. Gaedcke)

2. Meetings for the year: 10/3/19, 11/7/19, 12/5/19, 1/9/20, 2/6/20, 3/5/20, 4/2/20, 5/7/20, 6/4/20

3. Activities planned for the year:

a. Little Caesars Pizza Kits Fundraiser: the representative suggested sending out the order forms before Christmas break. Delivery is scheduled for January 28th and help is needed to organize and distribute. Brad Utrup is looking for volunteers: Brad, Krystalynn Campbell, Rachel Schweiger, and Jen McEveney will help in the morning. Matthew and Lisa Macomber will help after school.

b. Morley's Two-for-One Fundraiser in the Spring.

c. Popcorn schedule (one of the lanterns) 1/23/20, 2/2/20, 3/19/20, 4/23/20.

d. Box tops (one of the lanterns). Mrs. Halicki submitted some recently on our behalf for a profit of \$146.30 with an \$8 charge for tracking. Check arrived today for "400-and-some dollars"

e. Two movie nights are planned. scheduled for Spring. Date TBD once movies are released. *Frozen 2* was suggested by Lisa Macomber since it is scheduled to be released in February or March

f. Need an activity for the Parents in May or June (combine Mother's Day and Father's Day).

g. Book Fair in March for Reading Month...Big Friendly Giant will be read schoolwide for Reading Month. Half of the books can be purchased for free since Mrs. Berglund had so many Scholastic Credits.

h. Additional information provided by Mrs. Berglund: Ms. Pierson gave Mrs. Berglund information about a Texas Roadhouse Valentine's Day voucher for a free meal. Mrs. Berglund is still waiting to hear if our school is one of the two selected to receive these. If Lottie is chosen, only two of the classrooms would receive vouchers.

7. Open Forum: Groups first with information.

- Krystalynn Campbell provided flyers for Dave's Pizza Buffet for January 20th fundraiser. People are encouraged to bring the flyer with them but they can just tell the workers at the register they are there for Lottie Schmidt Elementary. Matthew and Lisa Macomber volunteered to stand outside DPB from 6-8 p.m. to let people know. Mandy Estes and Krystalynn Campbell will be attending the lunch session and can let people know.
- A newsletter was also provided with reminders of upcoming dates. A mock permission slip for Lottie's Got Talent Show was presented the group. The idea is these will be distributed so students have at least a month to prepare before the show. Mandy Estes and Krystalynn Campbell would like to organize a Teacher Appreciation Week. Ideas: "it's sweet to have a teacher like you" and ask students to bring in pastries and sweet treats for the lounge. Another idea is Lottie Lanterns could cook breakfast for the staff. Other schools do themes like "The Price is Right" or board games and play off that for daily gift ideas. Matt Macomber will call MEMIC Insurance Company to see if they can donate something. There are approximately 35 people on staff (including paras, teachers, office staff, etc.).
- Krystalynn Campbell presented the idea for an all-year-long spirit wear order. Mrs. Berglund is going to check with our current printer to see if they would be willing to open up orders for all year and to allow for online ordering.
- Krystalynn Campbell is looking into creating Anchor Bay "cheer bows" that can be sold for a profit. The Student Council is looking to open a school store so this may be something to sell there.
- Mrs. Berglund said that Mrs. DeWitt would like to be included in the group.
- A second lock-in will be done in the Spring TBD, possibly March. Mrs. Berglund said that she had a rate of attendance from teachers during the past one, with each teacher receiving about \$150 to use in their classrooms.
- Lisa Macomber has created a weebly page to communicate about the meetings. Waiting on approval from Mrs. Berglund before it goes live.
- Lisa Macomber made the suggestion to change our meeting time to a later one to accommodate working parents. Rachel Schweiger said this change could also help parents who have children in Middle School and who need to be home during our regular meeting time to get their children off the bus. Mrs. Berglund said they had rotated

between 3:40 and 7:00 start times in previous years. The group agreed to try this out for the NEXT MEETING which will now be held on Feb. 6th at 7:00 p.m.

- Brad Utrup talked again with the South River PTO President. Their BEST fundraiser has always been raffles. Last month, they had each classroom decorate a Christmas tree and then raffled them off and raised almost \$1,000. Rachel Schweiger suggested doing one at the Talent Show.
- Krystalynn Campbell said another school does an “Art Gallery” fundraiser as another free option.
- Mrs. Berglund said they used to do a basket around the field day where there were 10 different categories. Parents would donate items for that basket, divided up by grade level (1st grade= movie basket, 2nd grade=game basket, etc.) Kids would purchase tickets and could put those in the can to possibly win that basket. Krystalynn Campbell said this sounded much like Naldrett’s All-Star Challenge. Ideas for baskets: Smores, Michigan, Board Games, Outdoor Sports, Beach, Movies. Krystalynn will get the flyer and information from Naldrett for more information. Hoping to add it to field day this year.
- Mrs. Berglund mentioned that she gave Lisa Macomber information from previous Lottie Lanterns years. Lisa went through it and noticed it was mostly financial information, so she passed it along to Anita Mills. Lisa mentioned that in past years, Lottie Lanterns had upwards of \$8,000-9,000 in the account and routinely gave out money to teachers who requested items for their classrooms (\$150-300/month).
- Matthew Macomber requested a Treasurer’s report for the next meeting so we have an accurate account of our finances. Mrs. Berglund said she will talk to the Treasurers (who were not available to attend today’s meeting). Mrs. Berglund has also spoken with Anita Mills about opening up a separate account for Lottie Lanterns.
- A discussion was had about being a Title I school, which is based on free/reduced lunch.
- Mandy Estes reached out again to Home Depot regarding landscaping for the building and has not heard back. Her contact was recently on vacation. Mrs. Berglund is optimistic that they will come through based on her discussions.
- Mandy Estes suggested another fundraiser idea for next year: Daddy-Daughter Dance, Mother-Son Dance, or a combo where all genders of adults and kids could attend (like Great Oaks, who uses this as one of their biggest fundraisers of the year through Tina’s Country House). Krystalynn Campbell knows a photobooth person she could reach out to. Mrs. Berglund will ask the principal about it and Krystalynn Campbell will talk to the PTO President at Great Oaks. Krystalynn mentioned that this would be a better time to raffle off the baskets.

Adjournment

4:50 p.m.

List of members in attendance who wanted to be included on email communications:

Krystalynn Campbell
Lisa Macomber
Matt Macomber
Rachel Schweiger

Jen McEveney
Brad Utrup
Stephanie Halicki
Amanda Estes
Anne Walquist
Kellie Roberts
Cheryl Gaedcke
Anne Berglund

Secretary Lisa Macomber

Date of approval