
Lottie PTO Meeting Minutes

October 19, 2022

Call to order

A meeting of Lottie PTO was held in Lottie Schmidt Elementary's library on October 19, 2022 from 7:38 – 8:31 p.m.

Agenda.

A copy of the agenda was shared before the meeting was started.

- Call to order
 - Introduction of participants
 - Brad Utrup, Lottie PTO President
 - Mandy Estes, Lottie PTO Vice President
 - Beverly Stankiewicz, Lottie PTO Treasurer
 - Lisa Macomber, Lottie PTO Secretary
 - Cheryl Gaedke, 1st grade teacher
 - Amy Vistisen
 - Valerie Rennon
 - Kristie Weber
 - Matt Macomber
 - Anita Mills
 - Jaclyn Prevost-Bethel
 - Anne Trzos
 - Kate Haynes
 - Katie Swafford
 - Patricia McWain
 - Audrey Utrup
 - Toni Laurich
 - Sarah Hurley, 1st grade teacher
 - Audrey Utrup
 - Yolanda White, principal
- Approval of previous month's meeting minutes (Lisa)
 - All voted in favor of approval
- Treasurer's Report (Beverly)
 - \$7,405 starting budget (included Home Depot Gift Card balance)
 - Slight change from last month's reporting (for balancing purposes)- moved Home Depot gift card to Item #4 so cash appears before that on the budget form.
 - Collected \$10 in membership dues, \$12 from a parent for Trunk or Treat
 - \$3,000 in donations for t-shirts (\$500 waiting to be cashed still)
 - \$8,889.16 currently in account
 - Expenses total \$940.21: administration costs, childcare snacks, PTO babysitter gift cards, insurance for PTO, PTO banner
 - \$292.01 of Home Depot gift card used for decorations and for Halloween events
- Principal's Report (Mrs. White)
 - Student/Parent Volunteer Forms: no suggested changes proposed
 - Within the school, we have the Spaghetti Dinner next Wednesday for the Nicolai family. The little girl is back in school (not in our district); the little boy is still in the hospital but is recuperating. There will be raffle baskets available. The kids are with their aunt and have many medical needs that will be offset by the funds raised.
 - Lababoo: 1st annual Halloween event to be held the Friday before Halloween. This is instead of having each individual teacher plan a classroom party. There will be three centers: team games, musical pumpkins (like musical chairs), donut eating contest. Scheduled events will take place in the morning. The costume walk will take place at 3:00. Sugarbush students will be attending as well. If you signed up to help, Mrs. White will be sending notes home soon to confirm.

- Mr. Jankowski just gave a presentation on the Bond. He is also very involved in the curriculum process. He has hired consultants to work with the district by providing curriculum coaches that are working towards standards-based grading and project-focused learning. On Monday, a consultant will be visiting Lottie Schmidt Elementary and talking with parent groups, teacher groups, and other focus groups throughout the district.
- Teacher's Report
 - The teachers did not have anything to report at this time.
- Old Business
 - T-Shirt Order: We decided to go with Cool Threads in New Baltimore. They are charging \$9/shirt (about a dollar cheaper than most other locations). They also have an online site, so future orders of Lottie spirit wear can be done. Mrs. White anticipates opening up a sale before Christmas. Each student will receive a shirt free of charge. Mrs. White chose ROYGBIV colors. The order has been placed; as soon as the stock is in, the owner will create a mockup design for us.
 - Funding of Field Trips/Teachers: we wanted to do something large for the staff/students, and we landed on field trips. Transportation gave us fee schedule and it is approximately \$250+ for each field trip. Brad and Mrs. White discussed. Each grade level will go on at least one field trip. The Lottie PTO Board is proposing a \$200 allocation for each grade level. Some examples of planned field trips for this year:
 - 1st grade: Stoney Creek to see the apple cider making process, identify leaves, etc. In March, they will go to the Macomb Center for the Performing Arts to see a live show.
 - Kindergarten: farm field trip.
 - 5th grade: Starbase will not be included in this allocation; they will be taking a different field trip in addition. They have a scheduled day camp.
 - Motion presented by Katie Swafford, seconded by Jaclyn Prevost Bethel: The Lottie PTO will give \$200 to each grade level + the CI program to defray the cost of field trips. The motion passed.
 - Beverly and Brad will write the check to the school and Mrs. White will oversee the distribution to each grade level.
 - Annual Budget: on hold for the November meeting.
- Committee Reports
 - Costume Exchange: Mandy Estes shared that it went great, but there was not a lot of participation (about only 15 students). It may not run next year due to this. The costumes have been saved so teachers can distribute these to students who show up to Lababoo without a costume. Suggestions were made to reconsider things for next year (run over a Friday after school and a Saturday afternoon, run it earlier in the school year, plan it after school)
 - Halloween Event: Audrey Utrup shared that there are currently 300 Trunk-or-Treaters, 40 trunks to pass out candy, 30 pumpkins to be submitted. Students will be voting on pumpkins during lunch. A QR code will be provided for voting for best trunk. There were many businesses who donated items for gift cards. There will be approximately 12-13 items to raffle off. Tickets will be 1 ticket for \$1, 6 tickets for \$5, etc. Goodfellas BBQ and catering is coming out and are prepared for a big crowd. There will be games and prizes. Toni Kaurich will be our DJ. Patti McWain has high school students and middle school Student Council kids who will help with the event as well. Chesterfield Police will also have a trunk. High School SADD program will have a table with information on Halloween safety. There are over 3,600 pieces of candy that have been donated through the Candy Monsters in the school as well. The event will be held in

front of the school; the church will provide overflow parking. Audrey will send out a map with information shortly. Lottie restrooms will be available.

- Restaurant Nights: Beverly Stankiewicz shared that Wednesday, Nov. 2nd will be our first restaurant night at Seaburgers; they will give us 10% of all sales from that night. The committee has also reached out to Trini's, who would like to have a restaurant night after the New Year. Cloverleaf is interested. The committee is still brainstorming other restaurants such as Buffalo Wild Wings, Luv-a-Burger, Texas Roadhouse. If you would like to join the committee, please reach out to Beverly. The plan is to schedule a restaurant night for the first week of each month, depending on the availability of the restaurant.
- T-shirt donations: Beverly has created a thank you letter with the school's tax ID number that is being sent out to the donors. Certificates recognizing their donation have also been sent out.
- December Events: these need to be started ASAP since our next meeting is in November.
 - Mandy Estes has started looking at the Santa Shop dates. This will likely be held during the school day the week of December 5th. We have a closet full of previous Santa Shop items that have been inventoried. The plan is to reach out to the committee to look at what items still need to be purchased. Patti McWain will provide high school students to help student shop and to wrap purchases.
 - Mrs. White suggested a virtual Santa Shop, which is much easier to conduct and doesn't require an up-front cost of purchasing items.
 - Lisa Macomber will reach out to the Cookies with Santa committee to start organizing this. This event will be held after school in December.
- New Business
 - Recess carts: there has been a lot of indoor recess. The boxes are damaged, games are missing pieces. Simple games like chess, checkers, Connect 4, LEGO Duplos, Magnatiles, anything with less pieces. Plastic organizing bins with lids would be great.
- Open Forum:
 - Jaclyn Prevost Bethel: asked about the status of Amazon Smile lists. Mrs. White shared that she is working on them still. A few of the links were broken. Jaclyn suggested adding a "recess donation" wish list.
 - There are committee sign up sheets available. Email us at LottiePTO@gmail.com if you have any questions or comments for us.
- Next Meeting: 11/29/2022

Adjournment: 8:31 p.m.

Notes taken by Lisa Macomber, Secretary

Date of approval: