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# Lottie PTO Meeting Minutes

## March 1, 2023

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### Call to order

A meeting of Lottie PTO was held in Lottie Schmidt Elementary's STEM room on March 1, 2023 from 7:00- 8:34 p.m.

### Agenda.

A copy of the agenda was shared before the meeting was started.

- Call to order
  - Introduction of participants
  - Mrs. Yolanda White, Principal
  - Brad Utrup, President
  - Mandy Estes, Vice President
  - Beverly Stankiewicz, Treasurer
  - Lisa Macomber, Secretary
  - Patty McWain
  - Katie Swafford
  - Anita Mills
  - Audrey Utrup
  - Kristi Weber
  - Matthew Macomber
  - Jaclyn Prevost-Bethel
  - Valerie Rennon
- Approval of previous month's meeting minutes (Lisa). Minutes were approved.
- Treasurer's Report (Beverley). Current Balance: \$11,842.06. Income for this month includes the \$500 check from General Motors. Texas Roadhouse brought in \$340 from January. Little Ceasars Pizza Kits \$1,950. Trini's Fundraiser brought in \$375. For each of our 4 restaurant nights, the restaurants have had to call in extra staff! Expenses were \$21.68 for snacks for meetings. Brad approved \$200 to pay for the pizza for the STEM night, but it ended up being \$279.49. The group approved picking up the remaining cost.
- Principal's Report (Mrs. White). The Principal's chat went well (3 parents participated) and Mrs. White will continue to conduct these. Mr. Jankowski, Superintendent, is coming to Lottie tomorrow to visit the school and connect with students and staff. He will be back at the end of April/beginning of May as well. March is Reading Month information came home today, along with the schoolwide book for reading. There's a calendar in the bag with all the events that Ms. Sacker organized. Book Fair is going well and has been very busy. There will be another one in May, which will be buy one, get one free for the students. Enrichment: LEGO Explore, Challenge, and Art groups have already been booked. There will be a Coloring group, a Sewing group, and a Cornhole group starting soon as well. M-STEP will be coming up; a letter will be sent out soon with dates, although it is hard to say the definitive dates each class will be testing because students get as much time as they need to complete the tests. Please don't take vacations during those times or, if you do, notify the main office of the vacation in advance so they can plan accordingly. Green School update: the axolotl was chosen as the animal to sponsor, and the students raised \$1,131! \$1,000 will go to the animal adoption and the remaining money will be used to purchase paper recycling bins. The Green School application was submitted last night. Field Day is June 1<sup>st</sup> (Thursday).

Literacy Night is next Thursday and a QR was sent out to RSVP. There are a lot of fun activities planned and some book-themed baskets to raffle off. Food will be provided.

- Teacher's Report: no teachers were present at today's meeting.
  - Brad asked Mrs. White to reach out to teachers to see their wish lists and priorities for what we could do with some extra funds we have now that we are approaching the end of the year. Mrs. White requested an electronic drop-down screen for the stage to show movies, which is between \$3,000-4,000 and would be used often. Mrs. White said she can get a quote from the company that works with the district.
- Old Business
  - Movie Night and Popcorn Fridays: We are now able to make popcorn. Mrs. White would like to bring popcorn Fridays back and we can also attempt to do a movie night, but we have a lot to do in the Spring.
  - Read-A-Thon: Mrs. White does not need any help at this point with this.
- Committee Reports
  - Restaurant Nights: \$995.99 has been raised from the four restaurant nights! Our next one is on March 8th at Buffalo Wild Wings. Flyers will be sent out with students on Friday to bring into the restaurant so we can get 20% of the profits. The committee is looking at other restaurants for May and June.
  - Little Caesars. \$1,950 was the profit from this fundraiser! This was on par with past years. Distribution went well in the music room. Brad will have a summary packet to hand off to the person who will run it next year. You do have to schedule it in September because the dates do fill up quickly. Great Oaks offers delivery straight to houses, but Brad said delivery fees are pricey and the profits are reduced.
  - Teacher Appreciation: The \$500 from General Motors will be used towards this. The plan is to do a Taco Tuesday lunch and a pizza Friday lunch for staff. The committee has not yet met, but will soon. Beverly is planning on sending out a form to Angie Coleman to check for food allergies among staff. We may also give the teachers a stipend to reimburse them for expenses they've had for their classrooms from this year. Mrs. White said she's seen Amazon gift cards, checks for a designated amount where teachers then provide receipts for purchases. There are 15 classroom teachers and about 35 staff in the building. Mrs. White said it is typical for special teachers to receive about half of the amount as classroom teachers for gift cards.
  - 5<sup>th</sup> Grade Celebration: June 9<sup>th</sup> from 11- 2 p.m. for 5<sup>th</sup> graders and their parents/guardians. We have sent a flyer to the main office to be distributed this week to 5<sup>th</sup> graders seeking donations. We have Kona Ice booked for the 5<sup>th</sup> graders and we will be serving pizza and water to 5<sup>th</sup> grade students and their parents/guardians. We are going to have yard games and a photo opportunity with a lawn bomb. If enough donations come through, we will be giving out a gift bag with a combination lock to practice and some Middle School South swag.
- New Business
  - VIP Day Event & Committee: We would like to have one of these in the Spring for students to bring in a VIP before school to have muffins and coffee/juice. Mandy

- volunteered to be the Chair. Mandy suggested we tie it into the May Book Fair. This will be in the cafeteria (SACC will be relocated to the music room).
- Cutting Edge Gymnastics Events: Beverly planned a fundraiser for April 22<sup>nd</sup>, Saturday, from 2-4 p.m. at Hall Road and Romeo Plank. They created a Facebook even that Beverly will share with a link that people will have to pre-register. It is \$15 and we get 50% of registration fees, with tiered bonuses. There is another school that day that will be there. We can have up to 4 a school year.
  - Spa Fundraiser: Hanna Silorey, owner of Emerald Aesthetics in Chesterfield at 21 and Gratiot, is interested in doing a fundraiser with us where 15% of sales on services and retail products over a weekend would be donated back to Lottie. (Note: this would not include gift card sales). She has April 28<sup>th</sup> and 29<sup>th</sup> or May 5<sup>th</sup> and 6<sup>th</sup> available. The group decided on May 5<sup>th</sup> and 6<sup>th</sup>; Lisa will book it.
  - Popcorn Friday: March 31<sup>st</sup> will be our first one, and the Lotite PTO will donate a bag of popcorn for each student for this first time.
  - LifeVac: Mandy suggested we purchased one of these for the school to prevent choking. You can get a kit for \$70, with a discount for schools (\$200 for 4 of them). Mrs. White will need approval through Central Office to purchase something like this; she will check with them.
- Open Forum:
    - Beverly asked about an incident today at recess. Kristi cleared it up, saying that there were middle-school-aged teenagers who were looking to play basketball at the school and the security officer asked them to leave since students were at recess and in the building.
    - Jaclyn shared that the Girl Scout Troop donated to the recess cart. There was between \$220-230 donated in cans that was used to purchase items. Mrs. Weber helped organize everything.
    - Jaclyn said that last year our school participated in World Down Syndrome Day. This year it is March 21<sup>st</sup> (Tuesday) and she would like to do mismatched socks again to promote it. World Autism Day occurs in early April when we are on Spring Break. A suggestion was made to have students wear their rainbow shirts, draw an infinity sign on the ground, and take a picture with a drone.
  - Next Meeting: 03/21/2023
  - Adjourn at 8:34 p.m.

## Adjournment

8: 34 p.m.

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Notes taken by Lisa Macomber, Secretary

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Date of approval: