
Lottie PTO Meeting Minutes

Thursday, April 21st, 2022

Call to order

A meeting of Lottie PTO was held via Zoom on April 21, 2022 from 7:00-8:03 p.m.

Agenda.

A copy of the agenda was shared by Brad Utrup in the chat before the meeting was started.

1. Call to order
2. Zoom walk-through
 - a. Voting
 - b. Introduction of participants
 - i. Brad Utrup is the President. He has a 4th grader, Austin, and a 6th grader, Mason, at Middle School South.
 - ii. Lisa Macomber is the Secretary and she teaches English at L'Anse Creuse High School North. She has two children at Lottie: daughter Emerson in 4th grade in Mr. Mitt's class and son Lucas in 2nd grade Ms. Lovell's class..
 - iii. Carlie Critchett- has a kindergartner, Brielle, in Ms. Chaney's class. Also has a two-year-old she is trying to get into the Early Childhood Center.
 - iv. Mrs. Gaedcke- teaches 1st grade at Lottie.
 - v. Patty McWain- has a kindergartner in Ms. Chaney's class, a daughter in the Early Childhood Center, and two high school students (11th and 9th grade) and she works at the high school as well.
 - vi. Krystalynn Campbell is the Treasurer. Has a 5th grader, Emmy, a 2nd grader, Owen, and a kindergartner, Reese, who is in Ms. Chaney's class.
 - vii. Matthew Macomber- husband to Lisa, dad of Emerson and Luke.
 - viii. Mrs. Hurley- teaches 2nd grade at Lottie.
 - ix. Steve Gruzwalski- son Carson is in 2nd grade.
 - x. Melissa Arrant- daughter Lila is in Mr. Mitt's class and Ava is in Ms. Hurley's class.
 - xi. Holly Gruzwalski- wife to Steve, mom of Carson.
 - xii. Emily Seal- 1st grader in Ms. Hurley's, a son who is going to be in kindergarten next year, and another son who is currently at the Early Childhood Center.
 - xiii. Rachel Schweiger- has Colton, 3rd grade, and Cameron, 4th grade.
 - xiv. Jackie- has a daughter in Mrs. Walquist's kindergarten class and a son in Ms. Carter's CI room.
 - xv. Stephanie Halicki- was not available- may have stepped away
 - xvi. Mrs. White- Principal of Lottie Schmidt Elementary. She's excited to be here and has a lot of exciting things to share.
3. Approval of previous month's meeting minutes (Lisa)
 - a. Thumbs-up vote: vote passed unanimously.
4. Treasurer's Report (Krystalynn). Brad shared the report in the chat. Three more members have joined. We had a \$20 donation for the recess drive which was also added. The 5th grade

fundraiser raised \$1,735 so far. 5th Grade Celebration has spent \$120.74. Only discrepancy is for the 5th grade t-shirts; a check has been written for \$495 which will appear on the next report.

5. Committee Reports

- a. Teacher/Staff Appreciation Week: The committee has one more meeting next week to finalize. Jackie is gathering information from teachers to highlight them around the school. The kids will be making stars for Lottie teachers and staff to be displayed in the hallway. There is a catered breakfast and lunch planned, an office bar, candy and food donations. There will be four full days for teachers and staff.
- b. New Rink Event: Patty McWain spoke for the committee. Friday, May 13th from 5-7 p.m. is the roller skating night at New Rink in Shelby Township. They need help for checking in students. Charge is \$9 for the skating portion, \$2/skater rental fee for speed skates, roller blades, or regular skates (but you can bring your own). \$4 for a pizza/pop combo if you choose to purchase that. They do want us to have a pre-count, so payment is requested by May 6th. The theme is tie dye. This event will be private for Lottie families only. You can stay after to skate, but you would have to pay to participate in the Open Skate portion. The flyers will be sent out tomorrow to students. Angela Coleman will also email the flyer and it will be posted on the website.
- c. Landscape: Beautification Day for the district is this weekend. Stop by Lottie this Saturday if you would like to help out. Mandy Estes is working with Home Depot to do more landscaping, hopefully in mid-May, but the project has been delayed due to the weather.
- d. 5th Grade: wrapped up the fundraiser. \$1,735 raised. \$200 was donated by Cleaning by Jen. \$50 was from Macson Electric. T-shirts have been ordered and will be in mid-May. Children who participated in the fundraiser have been given their prizes/cinch bags. They are now working on planning the actual celebration part.

6. Principal's Report (Mrs. White).

- a. We are in M-STEP testing with 3rd, 4th, and 5th graders. They are working very hard and taking their time. The peppermint smencils seem to be a huge success. On Monday, the MAP testing window opens, so K-5th graders will be tested then. Parents are encouraged to try to give their children a good night's rest the day before testing. The schedule has to be flexible according to the students' needs.
- b. Tomorrow, Mrs. White is going to the MISD to get the Green School award that Mrs. Gaedcke has been working hard on. They are going to try to get a banner to celebrate that. The kids were told to wear green or blue tomorrow for Earth Day. Some students have asked if they can clean up the playground tomorrow.
- c. Walk-a-thon flyers for the May 4th event will be going home soon if you haven't received them already. The goal is to raise \$3,000. Mrs. White has DJ Zack Attack booked for the Walk-a-Thon and for Field Day. He will be in the gym and glow sticks have been ordered. Kids can dance in the gym, blow bubbles, jump rope, etc. Students will be asked to wear tie die or bright colors. The goal is that each child will donate \$10. There is a prize schedule for each tier of donations. The top tier is a \$100 donation, which earns a trip on a bus to 7-11 for Slurpees! Students will be partnered up. Mrs. White shared the Mascot Junction information that she is hoping to purchase with the money raised. They create the mascot and you can order packages. Mrs. White hopes to order a matrix with the acronym staff will create to explain expected behaviors within the school. The PBIS committee at school has been working on putting this together using the acronym P.A.W.S. They are hoping this will be ordered and up for the first day of school next

- year. This will spin into the positivity program that Ashley and Lighthouse Elementaries were piloting this year.
- d. Kindergarten Transition will be held in May and will include stations, a scavenger hunt, a backpack filled with supplies, and information on what parents can do over the summer to prepare their children for Kindergarten.
 - e. Field Day will be June 1st. DJ Zack Attack has been booked. Mrs. White will have hot dogs grilled for students and popsicles. The decision is that there are limited volunteers for the building on an as-needed basis. Mrs. White talked to Mr. Green and he does not need help at the stations, but he does need help from a small number of students setting up. Parents are allowed to be spectators on that day. The 5th grade fundraiser reward of pie-a-staff member will be done that day as well.
 - f. Mrs. White requested that the PTO pay for the DJ for both days (\$250 for Walk-a-Thon and \$350 for the Field Day) and for the Field Day t-shirts for each student which will be about \$10/student + for each teacher (322 students and 20 staff).
 - g. Vote for \$600 for DJs passed.
 - h. Vote for t-shirts. Krystalynn suggested that the 5th graders wear their 5th grade celebration shirts to save some money. Vote to purchase t-shirts for the Kindergarten-4th graders and staff members for a total of \$3,000 passed.
7. Teacher's Report (Mrs. Hurley). Teachers are thrilled with what is going on, with being able to open things up again, and for all the events that we are planning. She shared that DJ Zack Attack is a great DJ. She thanked the PTO for all we are doing.
 8. Unfinished Old Business: None at this time.
 9. New Business
 - a. Filling of the Treasurer board position. Nomination in April. Election in May.
 - b. The Treasurer position includes completing reimbursement slips and monthly treasurer reports, collecting receipts, depositing money in the PTO bank account.
 - c. Emily Seal was nominated.
 10. Open Forum
 - a. Jackie shared that the teacher appreciation profile project is looking amazing. She is missing profiles from three teachers; Mrs. White will contact those teachers.
 - b. Krystalynn thanked Stephanie Halicki and Dawn Mabry for helping her make the 5th grade cinch bags for the fundraiser.
 11. Next Meeting: there was a conflict with the Tuesday, May 10th at 7 p.m. meeting because of Kindergarten transition night. The next meeting will now be Thursday, May 19th at 7 p.m.
 12. Vote to adjourn
 - a. Thumbs-up vote

Adjournment

8:03 p.m.

Notes taken by Lisa Macomber

Date of approval