
Lottie PTO Meeting Minutes

Wednesday, April 26, 2023

Call to order

A meeting of Lottie PTO was held in Lottie Schmidt Elementary's library on 4/26/23 from 7:05- 8:30 p.m.

Agenda.

A copy of the agenda was shared before the meeting was started.

1. Call to order

2. Introduction of participants.

- Matthew Macomber
- Emily Seal
- John Seal
- Audrey Utrup
- Marjorie Benac
- Anne Trzos
- Kristi Weber
- Jaclyn Prevost-Bethel
- Katrina Swafford
- Valorie Rennon
- Mrs. Yolanda White, Principal
- Mrs. Amy Chaney
- Mrs. Anne Walquist
- Patty McWain
- Amber Mack
- Lisa Macomber, Secretary
- Beverly Stankiewicz, Treasurer
- Brad Utrup, President
- Mandy Estes, Vice President

3. Approval of previous month's meeting minutes (Lisa). **Approved.**

4. Treasurer's Report (Beverly) Previous balance- \$10,614.39. Current balance- \$12,793.05

5. Principal's Report (Mrs. White). M-STEP and NWEA testing is underway. The school is trying to get it out of the way as early in the testing window as possible for M-STEP (3-5 grades). NWEA testing is for K-5. The school now has WiFi! Grade levels have either recently gone on or are going on field trips. There are several enrichment programs such as art, card, and chess which has been great. The school is looking at adding more in addition to year-round clubs. Human Growth and Development instruction for 5th grade will be live; more information coming to parents soon. Kindergarten Transition Night on May 16th for incoming kindergartners. Thursday, May 18th: assembly "Draw Your Destiny" to learn how to draw comic strips. Wednesday, May 24th: 3rd grade musical (in-school for students and at 6:00 p.m. for families). Book fair and VIP night. There have been extra funds made available and Lottie is getting new flooring in the cafeteria! The School Board has also given Lottie some money from the last bond to use for redoing Lottie's library. It will include a Maker's Space, all new

furniture, new flooring, new paint, etc. There will also be a wall dividing the computer lab from the library. This will be ready for the fall! Also, Lottie is a Rewards School, meaning they are in the Top 5% of growth in schools.

6. Teacher's Report: Mrs. Walquist and Mrs. Chaney said the teachers have nothing to share at this moment.

7. Old Business

- Cutting Edge Gymnastics Event: There were 77 total participants, which will bring in approximately \$500. The group recommendation was to book another in winter (February).
- Spa Fundraiser: waiting on a flyer.
- Teacher Amazon Gift Cards: The PTO wanted to spend some money; after talking to Mrs. White and our group, we decided on giving the teachers Amazon gift cards. Beverly is suggesting \$100 for each classroom teacher (K-5, including cognitively impaired, resource room, and literacy) and \$50 for each special class (since these teachers are split among buildings). This would be \$2,000. **The vote to approve this amount passed.**
- Life Vac: These have been ordered and spread throughout the building (office, cafeteria). Training will be provided next year for staff during their annual medical training.
- Executive Board elections. The following positions are open for next year:
 - President position: organizing meeting agenda, coordinating committees, running the meetings, overseeing the Gmail account, is the PTO liaison with Mrs. White
 - Emily Seal
 - Patty McWain
 - Vice President position: in charge of membership roster, committee rosters, assist with other tasks.
 - Marjorie Benac
 - Jen Lipa
 - Patty McWain
 - Kristy Weber
 - Secretary position: take minutes, make copies before each meeting, write thank you notes on behalf of the PTO, post reminders for meetings and events.
 - Marjorie Benac
 - Jamie Freeman
 - Patty McWain
- Committee Reports
 - Restaurant Nights: The committee exceeded the goal of \$1,000. Initial plans were for PitStop for May, Luv-a-Burger for June.
 - Marjorie Benac picked up a flyer for Noodles and Company for 25%. She will look into this and try to reserve a date for us.
 - Teacher Appreciation: The teachers requested magnet mats for their whiteboards. Jamie Freeman posted on social media seeking requests for these. Each teacher has an Amazon Smile gift wish for teachers; Mrs. White will give us a list of all of these lists to distribute to parents who may want to buy items. The committee cut out paw prints that will be

distributed to students, who will write the name of a staff member who inspired them. These will be collected and hung on the walls on Friday, May 5th after students are done with testing. On Sunday, May 7th, the committee is having a sidewalk chalk party at 3 p.m. She will post on social media about this in case anyone wants to help decorate. Monday, May 8th: teachers and staff will receive a paw print sugar cookie. There will be a “room service” list that teachers can select a snack and drink from to be delivered to their room later in the week. Teachers will also receive Amazon gift cards on this day. Tuesday, May 9th: supply bar. A parent donated office supplies. Wednesday, May 10th: Biggby coffee donated coffee and muffins which will be here around 8:30 a.m. Thursday, May 11th: Room Service will be delivered to classroom teachers. Friday, May 12th: Trinis Taco Bar for lunch for all staff members around 11 a.m. Any volunteers to help set this up, please let Beverly know. **A vote for spending an additional \$300 for Teacher Appreciation was approved.**

- The PTO purchased the paw print die cut for the school to use.
- There are donation forms you can give to businesses when they make a donation to us. If you need any of these, you can ask any office staff member or Mrs. White who can show you the Lottie PTO drawer.
- 5th Grade: We had to relocate the event due to concerns with having the celebration at the school while other students are still in session since there will be attendees who are not on the volunteer list and it is a potential safety issue. The committee decided to change the location of the 5th grade celebration to Premier Lanes. For \$12/student paid by the donations from the 5th grade parents, the following will be covered for each student: 2 games of bowling, shoe rental, 2 slices of pizza, and pop. If families would like to rent lanes for themselves or purchase food for themselves, they can. Each 5th grader will also receive a Middle School South shirt and a bag with free frostys from Wendys, free Slurpees from 7-11, and graduation pens/pencils.
- VIP Day: Donuts with Grownups. June 6th (the Tuesday before school lets out) at 8:15 a.m. Students can bring 1 grown-up at 8:15 a.m. A RSVP flyer will be sent out. There will be donuts, juice, milk in addition to donuts. There will be a cute backdrop with donuts for people to take photos on their phone. There will be something on the table for them to fill out about their special person as well. There will also be the book fair that day, so their grown up can help them shop. At the next meeting, we will vote on the budget, but the group will shoot for \$600-700 based on their researched costs.
- Landscaping: Brad and Audrey worked on the landscaping. The Black-Eyed Susans got hit with mildew; Brad will use some of the Home Depot money to replace those, fill the flower containers, and purchase more bird seed.

8. New Business

- Popcorn Friday: the last one went well, so the group would like to do another. Six people helped, which seemed to be the magic number. More kernels need to be

purchased. The next one is scheduled for Friday, June 2nd. Talk to Audrey Utrup and Emily Seal if you want to help with popcorn.

- Open Forum:
 - If anyone wants to seek donations from businesses to put on the back of next year's t-shirts, please do. \$500 minimum donation if a business wants to have their logo on the back of our shirts. Checks made to Lottie PTO. Please check with someone on the Board to make sure there are not two competing businesses (i.e. two realtors, two orthodontists, etc.)
 - Mrs. White wants to continue to go through Cool Threads since they had the best prices and allow us to set up a School Store.
 - For consideration on where to spend our money during next school year, Mrs. White would like to change over the chalkboards that are in some of the classrooms to whiteboards with a film for those classrooms. Also, a motorized drop-down screen for the cafeteria is on her "wish list" of items. Mrs. Walquist and Mrs. Chaney really appreciated the stipend for field trips and are hoping to receive that early in the school year for each teacher to help offset the rising costs of these field trips.

Next Meeting: 05/17/2023

Adjournment

8:30 p.m.

Notes taken by Lisa Macomber,
Secretary

Date of approval: