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# Lottie PTO Meeting Minutes

## May 17, 2023

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### Call to order

A meeting of Lottie PTO was held at Lottie Schmidt Elementary on May 17, 2023 from 7:00- 8:20 p.m.

### Agenda.

A copy of the agenda was shared by Brad Utrup before the meeting was started.

- Call to order
  - Introduction of participants
    - Mrs. White, principal
    - Mrs. Hindle, 3<sup>rd</sup> grade teacher
    - Mrs. Geldhof, 3<sup>rd</sup> grade teacher
    - Amber Mack
    - Patty McWain
    - Celeste Cosgrove
    - Michelle Groth
    - Jacyn Prevost-Bethel
    - Emily Seal
    - Audrey Utrup
    - Matthew Macomber
    - Marjorie Benac
    - John Seal
    - Bill Trzos
    - Peter Jaeger
    - Mark Freeman
    - Kevin Aldred
    - Anne Trzos
    - Jamie Freeman
    - Kinga Kubiak
    - Lisa Macomber, Secretary
    - Beverly Stankiewicz, Treasurer
    - Amanda Estes, Vice President
    - Brad Utrup, President
    - Kristi Weber
    - Valerie Rennon
- Approval of previous month's meeting minutes (Lisa). **Approved.**
- Treasurer's Report (Beverly). \$11,880 beginning balance. Check from Gymnastics fundraiser for \$585 deposited. Expenses: meeting (\$75), Amazon gift cards for teachers (\$1,900), teacher appreciation week \$793.13. Currently have \$9,697.44 + Home Depot gift card.
- Principal's Report (Mrs. White). Teachers and staff appreciated the Teacher/Staff Appreciation Week celebration; it was above-and-beyond the expected. Human Growth and Development meeting on Monday and Kindergarten Transition Night last night. 45/54 of the kindergarten families showed up, so it was a success! Families received bags with instructional gifts, provided largely by the MISD. Tomorrow is an assembly (The Zed Show- comics and fun show) and students are encouraged to wear pink. 3<sup>rd</sup> grade musical is next week. Field Day is on June 1<sup>st</sup>. About 20 volunteers were needed, but over 40 volunteered, so there will be a lottery or a

possible morning and afternoon shift. The Sugarbush group will be joining Lottie students. 4<sup>th</sup> and 5<sup>th</sup> grade peer pals (Lottie students who go once a month to Sugarbush to work with the CI kids) will be bringing the Sugarbush students around with them during the lunch times. Kindergarten celebration on June 8<sup>th</sup> and 5<sup>th</sup> grade celebration on June 9<sup>th</sup>. Mrs. White is already planning things for next year, including: Positivity Project, the Lottie Labrador branding, assemblies (including Basketball Jones), and Principal Coffee chats. M-Step testing is done and NWEA testing is almost done.

- Teacher's Report: Mrs. Hindle and Mrs. Geldhof thanked us for the Teacher Appreciation week and the paw prints with positive messages.
- Old Business
  - Toni Kaurich update: she is going to DJ our field day.
  - Spa Fundraiser. We are receiving a check from Emerald Aesthetics for \$350 from the fundraiser.
- Committee Reports
  - Restaurant Nights: April Gymnastics event brought in \$585 (78 children registered. The goal is \$100 because then we would get \$1,000 profit). In May, we didn't have a restaurant night, but had the Spa fundraiser event. On June 7<sup>th</sup> from 4-8 p.m., we have Noodles and Company at 23 and Gratiot (we will receive 25% of profits). The yearly goal was \$1,000; we raised over \$2,000. Next year, Monday, November 6<sup>th</sup>: Texas Roadhouse (gift card purchases count, too) and Gymnastics on February 3<sup>rd</sup> (tentative).
    - Jamie Freeman volunteered to run the 5K event.
    - Mrs. White mentioned that Anchor Bay High School will have a food truck program next year, so we should book them ASAP once event dates are in place.
  - Teacher Appreciation: it went well. Thanks to the volunteers on the committee, especially Jaclyn, who played Belle, and Jamie, who helped with many items, and all the volunteers in between. Thank you also to Pete for his donations to the supply bar. Amazon Wishlists were popular for parents. The teachers reported that it was awesome for them, too.
  - 5<sup>th</sup> Grade: The t-shirts have arrived. Updated invitations have been sent out to families with the new location at Premier Lanes. Kona Ice was willing to re-locate and Premier Lanes approved them setting up there. We are having a gift bag stuffing party soon to finalize that.
  - VIP Day (Donuts with Grown Ups): the RSVPs have gone out- there are 400 people attending thus far. Mrs. White said we received brand new cafeteria tables that will be used in the gymnasium that day (in addition to the cafeteria). Kroger is giving us donuts for \$5.99/dozen (three flavors), so the cost is roughly \$200. The committee believes the \$500 should be more than enough. The committee will be meeting soon to work out the little details. Note: students can only bring ONE special person.
    - Mrs. White said the entrance will be at door #7. The Book Fair will also be there during that time, with a buy one, get one deal.
- New Business
  - Field Day Expenses: Ms. Paul, a Lottie employee, owns a bounce company and gave us a quote of \$500 for an obstacle course and bounce house. Mrs. White booked it and is requesting reimbursement. She would also like to give each student a popsicle and is asking for reimbursement for those. Michelle Groth volunteered to donate the popsicles. **The vote to approve reimbursement for the bounce house/obstacle course was approved.**
  - Garden Group: Mrs. White would like to have a group of parents and students who are willing to help keep the front of the school's landscaping maintained. This will include watering the plants this summer. Anne Tszos, Jamie Freeman, Jaclyn Prevost-Bethel, and Mandy Estes volunteered. For next year, Mrs. White would also like this group to create a sensory garden for students to walk through.
    - Ms. Hurley's class has been enjoying watching the birds.

- Open Forum:
  - Chantel Hines (realtor) offered to donate another \$500 for next year's t-shirts. If you know any other businesses, please let us know. We limit it to one per type of business, so please do not solicit any other realtors. Please contact Beverly or [LottiePTO@gmail.com](mailto:LottiePTO@gmail.com) if you know any business. It is a minimum donation of \$500 to have the business name/logo on the back of the shirt. (Note: it costs roughly \$3,000 to purchase shirts for the entire building). The grade-level colors will stay the same. The deadline for businesses to donate will be August 28<sup>th</sup>.
  - The question was asked if a parent who lives out of state could join the PTO. Anyone with a student connection can join, but to vote you have to attend a previous meeting. The bylaws would need to be ratified to allow for virtual attendance. The new Board will have to discuss whether they want to move forward with this.
    - Jamie Freeman volunteered to help record the meetings, if necessary.
  - Beverly thanked the exiting Board members for the past four years. Brad and Audrey have gone above-and-beyond with landscaping. Mandy is often at school volunteering. Lisa and Matt have done so much for the school. The PTO purchased gifts (personalized plaques) for the three leaving Board members (Brad, Mandy, and Lisa). Mrs. White shared that the Board did a great job establishing the bylaws and getting the group established.
    - Brad shared that Mrs. White made this incredibly easy for us to help the students. The PTO group has come a long way. His advice is to let people run with the new ideas and keep going with the teamwork. Brad encouraged the dads (or any moms) to continue with the field upkeep that Brad started with the soccer field and to revamp the baseball diamonds.
- Elections: this will be done digitally. Mrs. White is not voting and will be the certifier. Brad has computers set up in the back for voting. Only those who attended a meeting prior and have paid their \$1.00 can vote. It's a Google Form. Candidates who are running multiple positions get to pick which position they want; the second-place runner up will then get the other position.
  - Results:
    - President: Emily Seal
    - Vice President: Kristie Weber
    - Secretary: Marjorie Benac
    - Treasurer: Beverly Stankiewicz (will continue serving her 2-year term next year)
- Next Meeting: **September 2023**
- Adjourn

## Adjournment

8:20 p.m.

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Notes taken by Lisa Macomber