
Lottie PTO Meeting Minutes

Thursday, May 19, 2022

Call to order

A meeting of Lottie PTO was held via Zoom on May 19, 2022 from 7:03- 7:50 p.m.

Agenda.

A copy of the agenda was shared by Brad Utrup in the chat before the meeting was started.

1. Call to order
 - Zoom walk-through, voting
 - Please stay muted unless you are in a discussion. Use the reactions (thumbs up for some voting, raise your hand if you want to speak during the meeting, etc.)
 - For voting, you need to be a member in good standing (paid your dues and attended at least one previous meeting this year). Please do not vote unless you meet those requirements.
 - Introduction of participants
 - Brad Utrup: Lottie PTO President and dad to Austin, 4th grade.
 - Mrs. White: principal at Lottie. Happy to be here.
 - Lisa Macomber: Lottie PTO Secretary and high school English teacher at L'Anse Creuse High School North. Mother to 2nd grader Luke (Ms. Lovell) and 4th grader Emerson (Mr. Mitt's class).
 - Mandy Estes: Lottie PTO Vice President. Three kids: Brielle (5th grade, Ms. Rodgers), Will (3rd grade, Ms. Geldolf), Ally (kindergarten, Ms. Walquist)
 - Ms. Hurley: 1st grade teacher. Glad to be apart of it; let me know how I can help.
 - Beverly Stankiewicz: has two daughters. Natalia (Ms. Lovell) and 3-year-old at ECC. Member of PTO and running for Treasurer.
 - Patti McWain: 4 kids in the district: Has two children at the high school, 1 at Lottie, Liam (kindergarten, Ms. Chaney), and Alaina at ECC. Works at the high school.
 - Ms. Rodgers: 5th grade teachers. Happy to make a meeting. Thanks for all you do.
 - Celeste: two kids at Lottie, both in 4th grade. Happy to be here and support.
 - Stephanie Halicki: 4 kids- Luke (5th grade, Ms. Rodgers), Josie (3rd grade, Ms. Geldolf), one coming to kindergarten next fall and one coming the fall after that.
 - Emily Seal: 3 kids-1st grade (Ms. Hurley), one coming up in kindergarten and one coming in the fall after that. Running for Treasurer tonight.
 - Matt Macomber: Two kids at Lottie-Emerson in 4th and Lucas in 2nd. Lisa's husband.
 - Audrey Utrup: Brad is her husband. Has two kids, oldest son at Middle School in 6th grade and Austin is in 4th grade (Mr. Mitt). Is an assistant teacher at the ECC.
 - John Seal: Emily's husband. 3 kids: Aubrey (Ms. Hurley), one coming into kindergarten next year and one the year after.
 - Holly Gruzowski: Carson in 2nd grade, and a 2-year-old who will eventually be at Lottie.

- Anita Mills: two kids at Lottie- Eden (5th grade, Ms. Rodgers) and Luke (3rd grade, Ms. Hindle). Oldest is at Middle School South.
 - Jamie Freeman: 6-year-old in Mrs. Walquist's class, an almost 9-year-old who goes to Glen Peters and a 3-year-old who will eventually be there.
 - Jackie Prevost-Bethel: has a daughter Harper (kindergarten, Ms. Walquist) and son Hunter (CI class, Ms. Carter).

- 2. Approval of previous month's meeting minutes (Lisa)
 - Thumbs-up vote passed. Minutes were approved.

- 3. Treasurer's Report (Krystalynn was not on the call yet so Brad presented).
 - \$9,178.59 currently in the account, but a lot of that will be going out as the remaining events are paid for (Field Day t-shirts, landscaping project).
 - Significant changes: \$3,000 collected from New Rink event presale. Extra money was used to purchase door prizes. 5th grade celebration event will be covered by funds raised and more items will be paid out for that on Friday. We paid \$250 for Walk-a-thon DJ.

- 4. Committee Reports
 - 5th Grade Celebration:
 - wrapping everything up and confirming with vendors and getting out final payments. Krystalynn asked PTO to donate \$75 to the slushie company, who was willing to donate everything for free. PTO originally gave \$150 for pavilion deposit and the committee was hoping to give it back to the PTO. A thumbs-up vote passed to give the company the \$75.
 - Pie-a-teacher will be at the end of field day (after 3:00 p.m.). Krystalynn will come in the week after Memorial Day with the buckets for students to have opportunities to pie the teachers.
 - Krystalynn asked if the 5th grade teachers would be willing to have students write thank you notes to all of the companies who donated to the celebration. Mrs. Rodgers said this would be no problem and asked for Krystalynn to give her the list of the companies.

- 5. Principal's Report (Mrs. White)
 - Field Day t-shirts have been ordered but unfortunately, the supplier had a problem getting blue so they are orange instead. They are cute but bright. Shirts will be passed out prior to field day. There are enough volunteers; notifications will go out for those people who have been approved to help. Mrs. White has secured a grill.
 - Walk-a-thon ended up being more successful than they imagined. Goal was \$3,000 but they raised over \$9,000. This will allow them to get all of the items for the start of next school year and they can buy t-shirts at the beginning of the year for all the students. The rewards Slurpee day will be May 31st. The pizza lunch will be done that day as well.
 - M-STEP and Mi-Access State testing: M-STEP testing is finished. Mi-Access is for cognitively impaired students; the window closes next Friday. They are close to being done. Testing is going well, but it is very busy. It is difficult when students are absent or when they come in tired from sports the previous day.
 - Calendar for next school year is available on the district website in case you want to look ahead to schedule vacations.
 - Reminder that the last two days of school are half days.

- Kindergarten celebration on Thursday; 5th grade celebration on Friday. Both will be at 10:00 a.m. Mrs. White requests that families only have two attendees there present due to COVID-19.
- Mrs. White is looking forward to planning some fun events for next year including assemblies.

6. Teacher's Report (Mrs. Hurley)

- \$9,000 raised for Walk-a-thon is amazing and a testament to how supportive the students and families at Lottie are.
- Thank you for everything you did for Teacher Appreciation Week. The teachers commented and noticed the sidewalk chalk messages, the stars in the hallway, the supply bar, treats, and catered lunch. They are very thankful.

7. Unfinished Old Business

- Teacher/Staff Appreciation Week: Brad said it went well. Brad took little credit and said that Jackie, Audrey, Matt, and Emily did all the work. The PTO spent \$0 on the event; all items were donated.
- New Rink Event: Mandy said everyone on the committee did an amazing job: Anita Mills, Patty McWain, Beverly Stankiewicz, Jen Lipa, Krystalynn Campbell. They deposited \$3,070 from prepayment. Next time, they will not do prepayment because it was quite an undertaking. There were some complaints about the pizza and pop, so next time they will leave that up to individual people instead of ordering for the group. Overall, kids had a great time. A few hundred dollars were spent towards gift card door prizes that were given to kids. Patty McWain said they had 200 or so skaters. Almost all but three or four families ended up showing up. There was a lot of traffic driving there, so the rink extended the time by 30 minutes. Kids were well behaved and there were no issues. Students loved skating. The rink said everything was extremely organized. Beverly Stankiewicz liked that they extended it until 7:30 because she was helping check people in and wanted to skate. She recommends booking a 2.5 hour event in the future. The DJ announced the raffle tickets quickly, so it would be nice to have those numbers said more than once. Mandy suggested that we can get in touch with the owner for next year in the fall to schedule another event or two with door prizes.
- Landscaping: Brad and Mandy are working on that. Mandy went to Home Depot today and talked to Kevin, the manager. The gift cards are good. He gave Mandy his personal phone number and he said when we are ready to let him know and he will help place the order. Home Depot will deliver it on any day except Sunday. Mandy and Brad will meet up at the school to finalize the plan. Mandy would like to do something to thank Home Depot once it is finished (maybe a picture or something from the students). Mrs. White said Student Council could probably write thank you notes.
- Field Day: we are committed to providing t-shirts, popsicles, and the DJ. Mrs. White said they have everything else they need in terms of supplies. The extra money collected from people who wanted to purchase the shirts instead of receiving a free one will be deposited in the Lottie PTO account to help pay for popsicles and shirts. Mrs. White is providing the volunteers with a hot dog lunch.

8. New Business

- Treasurer Election: Google Form link will be in the comments. You can click on that to vote for the person you wish. It will be open for a minute or two. Brad reminded

members that they have to be a member in good standing in order to place a vote. Before the form was placed in the chat, each candidate introduced herself:

- Beverley Stankiewicz: Has two daughters. Been active in PTO since daughter was in kindergarten. Assisted with counting Box Tops in 2019 and 2020. Was on the Talent Show committee in 2020 (event was cancelled due to COVID-19). Assisted with New Rink event recently. Wants to be involved as much as possible to help her daughter and other children. Works full time for General Motors and works from home; has a flexible schedule so can run to the school or bank if needed during the day.
- Emily Seal: new to the school district this year. Was actively involved in her previous school's PTO. Has a lot of years at Lottie ahead of her. Stays at home and has a flexible schedule to help when needed.
- Results: 17 votes, which matches the number of attendees, who are all in good standing. Beverly Stankiewicz was elected as Treasurer. Krystalynn will finish out next month's meeting and then we will have a Board member meeting in the summer to transition Beverly into the Executive Board.

9. Open Forum:

- Krystalynn asked about the Kindergarten celebration. Is there anything the teachers need from the PTO? Mrs. White said the teachers are keeping it low-key. We are one of the only buildings who are doing anything for the kindergarteners this year. Mrs. White thinks they are all covered.
- Mrs. White asked if anyone is looking at decorating the stage for 5th grade celebration. She requested that it is done before the Kindergarten celebration as well. Mandy, Krystalynn, Jackie, Anita, and Emily volunteered. If anyone else would like to help, let them know. Mrs. White said she will be in touch with them. Brad can approve purchases under \$200 per bylaws, so if funds are needed to purchase items, he can approve them.

10. Next Meeting: one more general membership meeting for this year, to be held on June 7th at 7 p.m. on Zoom. Please bring ideas for next year. Our first meeting of the 2022-2023 school year will be in August.

Adjournment

7:50 p.m.

Notes taken by Lisa Macomber

Date of approval